



Checklist for employees

Emigrating to the Dutch Caribbean for work means that you have to register and apply for citizenship. This requires certain documents and processes which we listed below.

Verklaring van Rechtswege:

If you have the Dutch nationality and come to work in the Dutch Caribbean, you have to apply for a “Verklaring van Rechtswege”. This application proves that you are allowed to stay and work in the Dutch Caribbean. You need the following documents for the application:

- Copy of a **valid** passport
- 4 **recent** passport photo's
- Proof of deregistration of previous country
- Copy of birth certificate (no older than **6 months**)
- Certificate of good conduct (no older than **6 months**)
- In case married, copy of your marriage license
- In case living together, copy of notarial cohabitation agreement (samenlevingsovereenkomst)

Non-Dutch nationality:

If you have another non-Dutch nationality, you will first need to apply for a work permit. When this is approved, you can apply for the “Verklaring van Rechtswege”. You need the following documents for both applications:

- Copy of a **valid** passport
- 6 **recent** passport photo's
- Copy of birth certificate, legalized and provided with an ‘Apostille’. (no older than **1 year**)
- Certificate of good conduct (no older than **3 months**)
- In case married, copy of your marriage license
- In case living together, copy of notarial cohabitation agreement (samenlevingsovereenkomst)
- Proof of deregistration of previous country
- Foreign address in previous country
- Job description
- Diploma's and reference letter
- Work permit (to request the “Verklaring van Rechtswege”)
- Copy of employment contract



Medical insurance:

Be sure to inform and check your medical insurance (which is a legal requirement) prior to coming to the islands. Until you receive your local permit of residence, it is important to hold on to your own medical insurance until this can be transferred. With your local permit of residence you can apply for medical insurance at the Sociale Verzekeringsbank (SVB).

Please note:

These are the basic procedures and document requirements. Take into account that specific cases may require different documentation. BearingPoint Caribbean will make sure that you will be informed accordingly.


Contact

Kaya Flamboyan 7
Willemstad, Curaçao
T+5999 734 3200
<http://www.bearingpointcaribbean.com/contact/>

Shadee Braun
Corporate recruiter
E-mail: shadee.braun@bearingpointcaribbean.com
Skype: shadeebearingpointcaribbean
LinkedIn: [Shadee Braun](#)

 <http://www.facebook.com/BearingPointCaribbean>

 BearingPoint Caribbean

 [@BearingPoint_C](#)